

STONEYBROOK
COMMUNITY DEVELOPMENT
DISTRICT

REGULAR MEETING
AGENDA

November 14, 2017

Stoneybrook Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W • Boca Raton, Florida 33431
Phone: (561) 571-0010 • Fax: (561) 571-0013 • Toll-free: (877) 276-0889

November 6, 2017

Board of Supervisors
Stoneybrook Community Development District

ATTENDEES:
Please identify yourself each
time you speak to facilitate
accurate transcription of
meeting minutes.

NOTE: Meeting Date & Time

Dear Board Members:

A Regular Meeting of the Stoneybrook Community Development District's Board of Supervisors will be held on Tuesday, November 14, 2017 at 9:00 a.m., at the Stoneybrook Community Center, 11800 Stoneybrook Golf Drive, Estero, Florida 33928. The agenda is as follows:

NOTE: 5-Minute Speaker Limit; 30-Minute Topic Limit

1. Call to Order/Roll Call
2. Public Comments: (*5 Minutes*)
3. Discussion/Update: Hurricane Irma Recovery
4. Continued Discussion: Potential Selling Alcohol from Beverage Carts
5. Golf Course Staff Reports
 - A. Golf Superintendent
 - B. Golf Pro
6. Approval of October 24, 2017 Regular Meeting Minutes
7. Staff Reports
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 - i. High Irrigation User's Report
 - ii. Irrigation Disconnect List
 - iii. NEXT MEETING DATE: December 12, 2017 at 9:00 A.M.

8. Supervisors' Requests

9. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (239) 464-7114.

Sincerely,



Chesley E. Adams, Jr.
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

CALL IN NUMBER: 1-888-354-0094

CONFERENCE ID: 8593810

Daphne Gillyard

From: Chuck Adams
Sent: Friday, November 03, 2017 9:20 AM
To: Daphne Gillyard
Subject: FW: Liquor License

Please also circulate this email to the SB BOS as an fyi.

Thanks

Best Regards

Chuck Adams
Director of Operations
Wrathell, Hunt and Associates, LLC
(239) 464-7114 (cell)

From: Daniel Cox [<mailto:dhcox@gtcom.net>]
Sent: Friday, October 27, 2017 10:00 AM
To: 'Jeff Nixon' <stoneybrookgolfcourse@comcast.net>; 'Ed Harland' <eharland@live.com>; Chuck Adams <adamsc@whhassociates.com>
Subject: Liquor License

Jeff,

The provisions for a golf course liquor license applies only to private clubs, with the exception of municipal owned courses. According to ATF, the exemption is narrowly applied to only exempt golf courses owned by municipalities. Further complicating the issue is the liquor license at Duffy's. Despite separate ownership of the "businesses," they are considered part of the premises and you can only have one license per premise.

This is based on informal discussions with the Ft. Myers ATF office. We could file for a formal determination on the applicability of the municipal exemption to the course since we are a public agency, under Section 120.565(1), Florida Statutes, with the Agency. The position the agency has taken regarding strict application only to city owned courses leads me to believe the formal opinion would read the same. You would then have a point of entry for an administrative hearing before the Department of Administrative Hearings (a separate independent agency). I don't think you would successfully overturn the agency's position, but that opinion is formed on the plain reading of the statute and I have not researched whether other cases have been successful. It would probably take about \$1,000 in research time to do so.

Probably not a wise use of money, but let me know if you want me to go forward.

Thanks,

Dan

Daniel H. Cox
Daniel H. Cox, P.A., Attorney at Law
P.O. Box CC
Carrabelle, FL 32322

850-697-5555
Cell: 239-370-0842



Virus-free. www.avast.com

Daphne Gillyard

From: Chuck Adams
Sent: Friday, November 03, 2017 9:18 AM
To: Daphne Gillyard
Subject: FW: [FWD: 11CG-PC]

D
Please circulate this email to the SB BOS as an fyi.

Best Regards

Chuck Adams
Director of Operations
Wrathell, Hunt and Associates, LLC
(239) 464-7114 (cell)

From: bradyfl@comcast.net [mailto:bradyfl@comcast.net]
Sent: Friday, November 3, 2017 9:03 AM
To: Chuck Adams <adamsc@whhassociates.com>
Subject: Re: [FWD: 11CG-PC]

Chuck,

Please send the below message to the Board. Copy Jeff and John as well. Thanks.

I have to reviewed s.2 and s.6, Art VIII of the FL State Constitution. Section 2 is below. I think we could argue that we may meet the criteria of Section 2 of the FL State Constitution. However, the fact is that Florida Statutes Title 12, Chapter 165 governs "municipalities". While Title 13, Chapter 190 governs "special districts". The CDD is governed by Chapter 190 and thus falls under "special districts". I believe that is the basis of Ms. Sammons statement that by definition the CDD is a special district and not a municipality.

Reading government statutes is a big part of my job. So, this is just my interpretation. We can always have Dan review for verification.

SECTION 2. Municipalities.—

(a) ESTABLISHMENT. Municipalities may be established or abolished and their charters amended pursuant to general or special law. When any municipality is abolished, provision shall be made for the protection of its creditors.

(b) POWERS. Municipalities shall have governmental, corporate and proprietary powers to enable them to conduct municipal government, perform municipal functions and render municipal services, and may exercise any power for municipal purposes except as otherwise provided by law. Each municipal legislative body shall be elective.

(c) ANNEXATION. Municipal annexation of unincorporated territory, merger of municipalities, and exercise of extra-territorial powers by municipalities shall be as provided by general or special law.

From: jeff@stoneybrookgolfestero.com
To: "Ed Harland" <eharland@live.com>, "JOHN BLAKELEY" <jjblake27@hotmail.com>, lewfrith@yahoo.com, elhuff@comcast.net, bradyfl@comcast.net
Cc: "Stoneybrook cc" <stoneybrookgc@embarqmail.com>
Sent: Thursday, November 2, 2017 5:44:21 PM
Subject: [FWD: 11CG-PC]

FYI My answer from the state, These seems unreasonable to me would you guys like to appeal.

Jeff Nixon, PGA
Head Golf Professional
Stoneybrook Golf Club
21251 Stoneybrook Golf Blvd
Esteros, FL 33928



----- Original Message -----

Subject: 11CG-PC
From: "Sammons, Mary" <Mary.Sammons@myfloridalicense.com>
Date: Thu, November 02, 2017 1:09 pm
To: "'jeff@stoneybrookgolfestero.com'" <jeff@stoneybrookgolfestero.com>

Jeff,

Please see the below statutes and language regarding the Public Golf course license:

11CG-PC-GOLF CLUBS OPEN TO THE GENERAL PUBLIC BEER, WINE AND LIQUOR CONSUMPTION ON PREMISES:

Golf clubs operated by or on behalf of any incorporated municipality in this state.

Florida Statutes 165.031(3) defines a "municipality" as "a municipality created pursuant to general or special law authorized or recognized pursuant to s.2 or s. 6, Art. VIII of the State Constitution."

By definition, this term does not include special districts, community development districts, or other local units of special government.

561.20(7)(a)2

(7)(a) There shall be no limitation as to the number of licenses issued pursuant to s. 565.02(4). However, any licenses issued under this section shall be limited to:

1. Subordinate lodges or clubs of national fraternal or benevolent associations;
2. Golf clubs, tennis clubs, and beach or cabana clubs which are municipally or privately owned or leased;

3. Nonprofit corporations or clubs devoted to promoting community, municipal, or county development or any phase of community, municipal, or county development;

4. Clubs fostering and promoting the general welfare and prosperity of members of showmen and amusement enterprises;

5. Clubs assisting, promoting, and developing subordinate lodges or clubs of national fraternal or benevolent associations; and

6. Clubs promoting, developing, and maintaining cultural relations of people of the same nationality.

(b) Any corporation, partnership, or individual operating a club owning or leasing and maintaining any bona fide regular, standard golf course consisting of at least nine holes, with clubhouse, locker rooms, and attendant golf facilities and comprising in all at least 35 acres of land owned or leased by such club may be issued a license under s. 565.02(4); but failure of such club to maintain the golf course and golf facilities shall be grounds for revocation of the license.

If you have any other questions feel free to contact me at the below number.

Thank you



Mary Sammons

Regulatory Supervisor/Consultant , Bureau of
Licensing
Division of Alcoholic Beverages and Tobacco
Florida Department of Business and Professional
Regulation
Phone: 239-338-1667



The State of Florida has a very broad public records law pursuant to Chapter 119, Florida Statutes. Most written communications to and from state officials regarding state business are public records, available to the public and media upon request. Therefore, your e-mail communications may be subject to public disclosure.

1 **MINUTES OF MEETING**
2 **STONEYBROOK**
3 **COMMUNITY DEVELOPMENT DISTRICT**
4

5 A Regular Meeting of the Stoneybrook Community Development District's Board of
6 Supervisors was held on Tuesday, October 24, 2017 at 9:00 a.m., at the Stoneybrook Community
7 Center, 11800 Stoneybrook Golf Drive, Estero, Florida 33928.
8

9 **Present and constituting a quorum were:**

10
11 Ed Harland Chair
12 John Blakeley Vice Chair
13 Chris Brady Assistant Secretary
14 Lewis Frith Assistant Secretary
15

16 **Also present were:**

17
18 Chuck Adams District Manager
19 Dan Cox (*via telephone*) District Counsel
20 John Vuknic Golf Superintendent
21 Jeff Nixon Golf Pro
22 Mike Horner Resident
23 Tom Fisher Resident
24
25

26 **FIRST ORDER OF BUSINESS**

Call to Order/Roll Call

27
28 Mr. Adams called the meeting to order at 9:07 a.m. Supervisors Harland, Blakeley and
29 Brady, were present, in person. Supervisor Frith was not present at roll call. Supervisor Huff
30 was not present.
31

32 **SECOND ORDER OF BUSINESS**

Public Comments: (5 Minutes)

33
34 Mr. Harland stated that he played golf six times last week and the grades were beautiful,
35 the speed was great and the course was in terrific shape, with the exception of the bunkers, which
36 everyone was aware of. He expressed his dislike for the crossover tee times, for various reasons,
37 and made a few suggestions, such as stopping tee times earlier and going back to the previous
38 shotgun approach, which most everyone liked better, because they would not lose the

39 camaraderie of the experience. Although it put more pressure on the golf course staff, Mr.
40 Harland would prefer it returned to the shotgun start approach.

41 Mr. Mike Horner, a resident, stated that he agreed with Mr. Harland regarding the
42 camaraderie issue.

43 Mr. Nixon stated that the rounds were being tracked and all were at 4 hours or 4 hours
44 and 5 minutes. A couple of alterations could be made to the back end start times. A couple of
45 weeks ago there were 100 to 125 players on the golf course prior to 9:30 a.m. This Saturday,
46 there would be a shotgun start because another smaller group was joining. Mr. Nixon discussed
47 the issues with the shotgun start approach, including waiting. He understood the camaraderie
48 aspect but, financially, the crossover method worked better for the golf course staff. There used
49 to be 20 carts waiting to start but that is no longer a problem using the crossover method.

50 A Board Member agreed and suggested cutting a few times on the back end. They could
51 do nine minute tee times and get around in 4 hours and 5 minutes with crossovers, to maximize
52 morning revenues. Discussion ensued regarding the amount of time it took to complete a round
53 of golf, morning revenues and the difference if it took 4 hours 30 minutes to play a round.

54 Mr. Horner stated that he understood the financial aspect but he felt that golf was about
55 camaraderie and pace of play were probably the biggest issues; if golfers must wait, they might
56 go elsewhere. Discussion ensued regarding whether a round of golf could be played in less than
57 four hours at a public golf course, playing in under four hours at a private golf course and Mr.
58 Nixon's tracking of Mr. Horner's golf time at 4 hours and 5 minutes, which Mr. Nixon felt was
59 within acceptable play time margins. Mr. Nixon apologized about the slow back nine but that
60 was just part of what they were doing; Mr. Horner was playing the front in 1 hour and 30
61 minutes, which is exceptionally fast.

62 Mr. Horner asked if it could be returned to how it originally was; #10 being #1 and #1
63 being #9. Mr. Nixon stated that was not really crossover but the only possible solution was to
64 take a couple of back end times and make them starter times. If rounds get to being over 4 hours
65 30 minutes, obviously changes would be necessary but 4 hours and 5 minutes, was acceptable.
66 Others agreed and Mr. Nixon knew that 4 hours and 15 minutes was a top time and the GPS
67 timer would time it. Mr. Nixon would evaluate it again but did not anticipate returning to the old
68 way. Revenues were important in order to renovate the bunkers and restore the golf course to its
69 pre-Hurricane Irma condition. Due to the rains and wetness of the golf course, prior to the

70 hurricane, \$216,000 was lost. Mr. Nixon would determine if he could make the crossover
71 approach better.

72 Discussion ensued regarding starters on the course now versus the summer and in season.
73 Mr. Nixon stated that someone was also needed on the golf course, either one of the staff on the
74 inside, or a ranger, for a total of three at the same time to ensure things were moving at the
75 appropriate pace. Mr. Nixon did not anticipate returning to the previous method, as there were
76 too many benefits to keeping it this way; he would rearrange the golf course tee times.

77

78 **THIRD ORDER OF BUSINESS** **Discussion/Update: Hurricane Irma**
79 **Recovery**
80

81 Mr. Vuknic stated that he spoke to Carter Fence Company (Carter) about the fences but,
82 nobody had come out yet. If Carter does not respond, another contractor would be contacted.
83 Mr. Adams stated that Premier Fence was another option; Carter was currently backed up until
84 mid-December. Mr. Vuknic stated that, regarding stumps, he used Busy Beaver who completed
85 over 20 stumps yesterday, with a remote controlled stump grinder, and the work should be
86 completed by the end of the week. The total cost for the golf course and the common grounds
87 would be \$10,000 to \$15,000. The cost was \$75 per stump, with \$150 for a blow over, which
88 includes the root ball and mass. The areas were itemized, with the common grounds first and
89 then the golf course.

90 Discussion ensued regarding the trees in the preserve and whether the District could cut
91 down a tree with roots extending outside of the preserve. Mr. Adams stated if it was not in the
92 preserve, it could be cut down and removed. Discussion ensued regarding the preserve, the
93 setback buffers at approximately 30', a hard environmental line beyond the setback and
94 requesting permission from the South Florida Water Management District (SFWMD) to remove
95 excessive amounts of blowdowns in light of the upcoming dry season and fire season. Mr.
96 Adams did not recommend spending money on that area, due to the budget for the General fund
97 and the golf course but, if dealing with an eyesore fringe issue, such as this route, he
98 recommended spending the bare minimum. He suggested not pulling things out unless an
99 abundance of the above was adjacent to homes. The home ignition zone was essentially 30',
100 within 30' of homes. If an abundance of dead debris was drying on the ground, it could be
101 wildfire fuel and, if it was within 30' of a home, it could be a concern meriting removal. If areas

102 with that criteria were identified, Mr. Adams suggested informing him and he would obtain
 103 proposals. It was noted that #2 and #16, were concerns.

104

105 **FOURTH ORDER OF BUSINESS**

Golf Course Staff Reports

106

107 **A. Golf Superintendent**

108 Mr. Vuknic provided the following report:

- 109 ➤ The top boards for the bulkheads were delivered this morning and the work would start.
- 110 ➤ There were issues with the common ground staff schedule. He proposed tapering off to a
 111 five-days per week, five-hour days and leaving them off on the weekends.

112 Mr. Brady did not recall the weekends being a big deal and thought the concept was to
 113 have staff there all the time, rather than someone working only twice per week. He saw a huge
 114 difference already; the area was cleaner and looked picked up. Discussion ensued; it was not a
 115 big deal and, if they wanted to push for a weekend and have staff on call, they would come in
 116 anyway. If there was a storm on Friday night, staff might be called in to clean up debris on
 117 Saturday. Discussion ensued regarding working on the weekends, contractors working on
 118 Sundays, keys and locks, the common grounds manager not working on weekends,
 119 unforeseeable issues, the possibility of cleaning by the Clubhouse because it opens at 5:30 a.m.,
 120 and then cleaning the remainder of the community, why the Board was haggling about the
 121 employees of The Club were working earlier or on Sundays for awhile, going down to five-day
 122 work weeks and saving the District money but working a longer day on Friday, no outside
 123 contractors being allowed on Sundays and holidays, putting golf course staff on standby, 6:30
 124 a.m., to 3:30 p.m., work hours, having someone work on Saturday and another person starting at
 125 5:30 a.m..

126 Mr. Harland thought that five days per week coverage was an incredible improvement
 127 and did not know why this was now an issue; after twenty years of not blowing the parking lots
 128 on Saturdays, it was not needed now. He suggested keeping the five days per week and, if
 129 something should come up, it could be changed.

130 *****Mr. Frith arrived at the meeting at 9:37 a.m.*****

131 **B. Golf Pro**

132 Mr. Nixon provided the following report:

- 133 ➤ Anchor Marine Services – Bid for completion of the Lake #3 lake bank was
134 approximately \$60,000 but did not include the flowers. Mr. Adams said EarthBalance
135 handled the flowers, which were \$2 per foot. Cluster planting would be done in a corner,
136 Mr. Adams stated these items would not qualify for reimbursement by the Federal
137 Emergency Management Agency (FEMA) and the landscaping was uninsurable. Mr.
138 Nixon thought it could be deferred until Fall 2018. It had to be done during the season.
- 139 ➤ Collier Concrete - \$29,544 bid to shave down some of the berm mass on #8, #9 and in
140 between #1 and #2.
- 141 Discussion ensued regarding the linear footage quotes for grinding and square feet for
142 replacement. In response to a question, Mr. Nixon stated that there was not time to do the roots
143 before completing the concrete work. Mr. Adams stated that the quote for grinding rather than
144 replacing, was from Collier Concrete. Along with grinding, the issue must be stopped and root
145 pruning was necessary, as well.
- 146 ➤ Flowers – A mix of white, lavender and pink flowers would be installed on November
147 20. Wildflowers were starting to sprout again and, by January, they would be blooming.
148 #1, #18, #5 and along the backside of #7 were becoming more difficult to mow. The
149 wildflowers would be installed. Duffy's would take over Pelican's area. Mr. Nixon
150 would review the contract. This was a separate contract and, if something happened with
151 the irrigation, it would have to be built out. The contract terms state that flowers would
152 be planted twice per year. In response to the question of whether the District could
153 solicit for outside work, i.e., a governmental entity taking on a client. Mr. Adams replied
154 affirmatively. Once the contract is set, Mr. Adams stated that invoicing would
155 automatically occur on the 1st of each month.
- 156 ➤ Golf Rounds – The number of rounds were starting to increase, as the influx of snowbirds
157 begins. Cash was running down but he expected that a majority of it would be picked up
158 shortly.
- 159 ➤ Golf Carts – The golf carts had some warranty work performed. Some hurricane damage
160 was done to a cart post-hurricane; chemicals leaked onto the seat of a golf cart and
161 melted it. The seat would be replaced.
- 162 ➤ Revenues – The revenue intake since Hurricane Irma was \$3,173 from the \$ 2 Hurricane
163 Irma recovery charge, which has been in effect for over 22 days. The \$2 recovery fee is

164 also charged to golf instructors, for every lesson they teach. The fee would also be set up
 165 in smaller amounts to draw in enough to fund the bunker repairs. The \$2, was inclusive
 166 of the tax.

167 ➤ Issues with GPS – The GPS units would be completely replaced by the middle of
 168 November. The company was put on notice that, if not completed by November 30, the
 169 GPSs would be pulled. The District was still under contract. Mr. Nixon was working to
 170 resolve this matter with the vendor and, if necessary, District Counsel might need to
 171 become involved.

172 ➤ Tee Time Service – A service would be available for tee times; essentially, a software
 173 upgrade.

174 ➤ A few issues with the boosters were being addressed, as they were working in the cart
 175 barn but not in the Pro Shop; the computer technicians were fixing it.

176 ➤ Server – A very expensive server, with double protection, was installed.

177 ➤ Registers – A \$500 Dell unit server was made into a second register so now there are two
 178 registers at the counter and the snack bar also has a register, now. Funds were spent over
 179 the last eight months but the systems were completely upgraded and the server should not
 180 crash. The Tee Sheet system crashed, nationwide, for a few hours on Sunday.

181 ➤ Liquor License – A trucking company had a tournament with 40 players. They consumed
 182 over 300 beers. If the District had a liquor license for the beverage cart, it could go from
 183 earning \$400 to \$2,000 per day. Mr. Adams thought that it would be possible to obtain
 184 the liquor license. A liquor liability insurance policy must be obtained.

185 Discussion ensued regarding obtaining liquor licenses for this purpose, why the District
 186 had not done this prior, issues with the restaurant versus liquor on the cart. Mr. Adams must
 187 check on the added insurance, which he thought would be a few thousand dollars. If liquor was
 188 on the carts, it could be a revenue source.

189 ➤ Sign Work – Signage was necessary. Information regarding fees and the “Dos and
 190 Don’ts”, specials, etc., would be written on a sandwich board sign.

191 Discussion ensued regarding starters, volunteer rangers, ranger carts being too slow,
 192 making the ranger carts faster and previously sped up ranger carts constantly requiring repairs,
 193 etc..

194

195 **FIFTH ORDER OF BUSINESS**

Approval of September 26, 2017 Regular Meeting Minutes

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197

198 Mr. Harland presented the September 26, 2017 Regular Meeting Minutes and asked for
199 any additions, deletions or corrections.

200 Discussion ensued regarding the Minutes and Lines 195 through 205. Mr. Brady had a
201 concern regarding putting salaries into the Minutes and asked if it was an open discussion type of
202 item. Mr. Cox stated that, historically, Mr. Vuknic and Mr. Nixon would make recommendations
203 and then the Board, collectively, would make the decision. If the Board makes the decision, it
204 must be made in public. Mr. Adams stated that, if the decision was made, during the budgeting
205 process, then, in a traditional setting the District Manager would handle the salary matters and
206 specific salary discussions would not be brought into the public forum; this Board liked to
207 remain very involved as to matters that would otherwise have been handled by Management.
208 Mr. Brady voiced his opinion that salary matters should be discussed in an open forum. Mr.
209 Adams agreed, with regard to the two lead staff members, it should be discussed in the public
210 forum.

211

On MOTION by Mr. Firth and seconded by Mr. Blakeley, with all in favor, the September 26, 2017 Regular Meeting Minutes, as presented, were approved.

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217 **SIXTH ORDER OF BUSINESS**

Acceptance of Unaudited Financial Statements as of September 30, 2017

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220 Mr. Harland presented the Unaudited Financial Statements as of September 30, 2017.
221 Assessment revenue collections were at 100% and expenditures were at 112%. Additional
222 expenditures were due to the Hurricane Irma cleanup. The worker’s compensation insurance
223 invoice was received and it was for a large amount. Mr. Adams would determine if he could
224 break the annual payment into two installment payments.

225

226 **SEVENTH ORDER OF BUSINESS**

Staff Reports

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228 **A. District Counsel**

229 There being no report, the next item followed.

230 **B. District Engineer**

231 There being no report, the next item followed.

232 **C. District Manager**

233 **i. High Irrigation User’s Report**

234 This report was provided for informational purposes. There was very little usage due to
235 the Hurricane.

236 **ii. Irrigation Disconnect List**

237 This report was provided for informational purposes. Valves needed to be repaired. A
238 redesign may be needed and the area could be isolated. Staff repaired it but the water was not
239 turned on yet, pending a determination of whether the repair to the plastic was successful.

240 **iii. NEXT MEETING DATE: November 14, 2017 at 9:00 A.M.**

241 The next meeting will be held on November 14, 2017 at 9:00 a.m., at this location.

242

243 **EIGHTH ORDER OF BUSINESS**

Supervisors’ Requests

244

245 Mr. Harland stated that he played golf on Saturday, the course was in great shape, staff
246 was fantastic and the Pro Shop staff did great. A discussion should be held regarding doing
247 something for the Golf staff, such as a bonus or something for Christmas. In the past, a \$50 gift
248 card for both Thanksgiving and Christmas, was given. It would be nice to include something
249 extra, due to the hurricane this year and the golf course staff’s extra efforts. There were about
250 five or six people. Employees could be given a Christmas ham and/or other item. A decision
251 must be made by November 14.. The liquor license on the cart would be researched. A survey
252 was referred to regarding taking down some trees. One resident did not want their tree taken
253 down; however, the District owned the tree.

254

**On MOTION by Mr. Firth and seconded by Mr. Brady, with
all in favor, removing all seven oak trees, along the cart path,
between Holes 8 and 9, was approved.**

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265 **NINTH ORDER OF BUSINESS**

Adjournment

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267 There being nothing further to discuss, the meeting adjourned.

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**On MOTION by Mr. Blakeley and seconded by Mr. Brady,
with all in favor, the meeting adjourned at 10:45 a.m.**

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

278

279

DRAFT

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Secretary/Assistant Secretary

Chair/Vice Chair

DRAFT